

CITY OF BIGGS – CLASSIFICATION PLAN – JOB DESCRIPTION

DATE APPROVED BY CITY COUNCIL	COMP. CODE	SERVICE	JOB TITLE
03-20-06	9420	() EXEMPT (X) CLASSIFIED	City Crew I/Maintenance Person
<p>DEFINITION:</p> <p>Under general supervision, will be responsible for construction, operation and maintenance of the city streets and drainage, water, sewer, and parks, in addition to equipment and building maintenance.</p> <p>TYPICAL DUTIES:</p> <ul style="list-style-type: none"> • Participates in the maintenance and construction of streets, curbs and gutters, sidewalks, storm drains, sanitary sewers, and sewage disposal system; • Maintains city buildings and properties, park and park restroom facilities, including lawn mowing, watering, pruning, painting, in addition to removing trash, cleaning windows, etc.; • Makes construction project field surveys, determines the scope of small construction projects from plans and specifications and mobilizes equipment and manpower needed for such jobs; • Works at heights (tree trimming); and • Performs related duties as assigned and required. <p>DESIRED QUALIFICATIONS:</p> <p><u>Knowledge of:</u></p> <ul style="list-style-type: none"> • Maintenance of public works facilities • Operation, care and maintenance of city equipment and utilities; and <p><u>Ability to:</u></p> <ul style="list-style-type: none"> • Operate a wide variety of public works maintenance equipment; • Read, interpret and follow work orders, plans and specifications; and • Perform heavy physical labor. <p><u>Experience:</u></p> <p>Six months of experience in public facilities construction and maintenance.</p> <p><u>Education:</u></p> <p>High school diploma or G.E.D.</p> <p><u>Additional Requirements:</u></p> <ul style="list-style-type: none"> • Possession of a valid California Driver License if required to drive on city business. <p><u>Compensation Basis:</u></p> <p>Salaried. Amount per current city Pay Plan.</p>			